

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Remimeo  
Dist Staff  
Students

HCO POLICY LETTER OF 13 JANUARY 1966

REGULATIONS FOR AUDITING STAFF  
AND STUDENTS

In HCO Pol Ltr of 24 May 1965 Student Guide to Acceptable Behaviour, it states under # 15, "Do not give any processing to anyone under any circumstances without direct permission of the Course Supervisor (Emergency Assists excepted)", and # 16, "Do not receive any processing from anyone under any circumstances without the express permission of the Course Supervisor" (now D of T).

In HCO Pol Ltr of 1 April 1960 Regulations for Staff Members and Ex-Staff Members, # 2, "any staff member of the organization may not audit any current preclear or student unless that preclear or student has been signed up for processing in the Hubbard Guidance Centre by the Registrar and has been assigned the auditor by the Director of Processing."

These policies are still in effect. Any staff member, student or interne requiring an assist or Review (unless an Emergency) must notify their Dept Head who arranges with Qualifications Div, Dept of Review for an assist to be given if the dept head deems it necessary.

The only exception is the Clearing Course Student who is handled entirely by the Clearing Course Supervisor and may not be audited, sent to Review, or given an assist (except in an Emergency like an Injury) by anyone. The Clearing Course Supervisor is notified if a Clearing Course student is having difficulty with their case at home, at work, etc. and the Clearing Course Supervisor handles it.

L. RON HUBBARD

LRH:ml:kjn  
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